

**MINUTES
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
APRIL 24, 2014 – 7:33 PM**

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton – arrived at 8:17 PM
Mrs. Christine Danielsen
Mrs. Nancy LaCorte
Mrs. Eva M. Nagy, Vice President

Dr. Julia M. Presley, President
Ms. Keisha Smith-Carrington - absent
Mrs. Betty Whalen – arrived at 7:50 PM

Dr. LeRoy Seitz, Interim Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Lynne Crawford, Director of Pupil Personnel Services – arrived at 7:35 PM
Mr. Orvyl Wilson, Director of School Management – arrived at 7:35 PM

And 25 Members of the Public

PLEDGE OF ALLEGIANCE – Mr. Arline led the Board in the pledge.

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Calavano read the following statement:

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 6, 2014. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mrs. LaCorte read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To promote community engagement and effective communication to and from all stakeholders.*

CULTURE AND CLIMATE: *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

I. Action to Adopt the Agenda

Moved: Mrs. LaCorte

Seconded: Mrs. Daniels

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Dr. Presley

II. Presentation

Representatives from Source4Teachers gave an overview of the Substitute Teacher Program.

III. Interim Superintendent's Report

Before I report out on the many activities of the district, I would like to take a few moments to share my first impressions of our district realizing that I probably will omit one or more things that are so impressive about Franklin. I am truly impressed with my colleagues. Whether they are support staff, teachers, administrators, or board members, they are all dedicated to providing the best, most appropriate education possible for all our students...and all means all. The way the district has taken on the challenges of public education in 2013-2014, PARCC, State Testing programs, SGO's, SGP's, technology, new teacher evaluation model that includes for the first time student achievement, is outstanding.

While the challenges are great, our teachers, administrators, support staff, have addressed these head on and are making great progress in revolutionizing how we educate our students. While I realize that we are not perfect and there are many challenges ahead, I am confident that by working collaboratively and using data, knowledge and experience to drive our decision-making process, we will meet those challenges and find opportunities to grow as educators and as a district.

Finally, I would be remiss if I failed to mention our students and their parents and guardians. While my interaction with them has been limited up to this point, what I've seen and heard are students wanting to learn and parents and guardians supporting their children and our teachers. This kind of effort and support is key to improving our schools and increasing the achievement of our students whether it is in the classroom, on our athletic fields or on the stage. I hope to open channels of communications to build on this support and, again, working together to improve our schools and district to better meet the needs of all students.

Now, to the Superintendent's Report...

Administrative Professionals Week

We would like to take this opportunity to recognize and commend our administrative professionals. As we often comment, our administrative assistants play a vital and crucial role in insuring that our schools are operating effectively and efficiently and we thank them for their dedication to our students, staff and community.

QSAC Update

Earlier today our district was visited by Dr. Beverly Hetrick, Education Program Development Specialist, Somerset County, and Dr. Gerald J. Vernotica, Interim Executive County Superintendent, Hunterdon County. This marked the second visit of this cycle of the Quality Single Accountability Continuum - (QSAC) review process. This is an obligation that all school districts are required to complete every three years. While unofficial at this time, the feedback that we received was predominantly positive, especially with regard to our curriculum, assessments and use of Rubicon. Dr. Hetrick and Dr. Vernotica were able to speak to several members of our teaching staff today. Dr. Hetrick will return in a few weeks to tour some of our classrooms before a final report is issued. At that time we will share the results with the board and public.

Referendum Update

At the board meeting on March 27, 2014 the Board of Education approved September 30, 2014 as the date to hold a special election for the referendum for a new school and additions/renovations to our existing schools. More information about the referendum proposal, which is also known as One Less Move, is available on the district website.

We are pleased to report that the district has been successful in obtaining monies towards specific projects within the referendum proposal which will help to defray the cost to the average taxpayer. To date we have received grant approvals for \$3.9 million dollars and an additional \$897,000 in debt service aid. We still await word from the Department of Education on nine other projects within the referendum which were also submitted for debt service aid.

Pre-School Program

The district will once again be able to offer a pre-school program for Franklin Township residents who will be 4 years old on or before October 31, 2014. Applications for this program are available online. The application drop-off dates are next Wednesday, April 30th and Thursday, May 1st from 4-7 PM and Friday, May 2nd and Monday, May 5th from 9:00 AM – noon at the board office. More information on the application process is available on the district website.

In the Schools

We are pleased to report that all students taking the NJ ASK examinations over the next few weeks will be offered free breakfast on their testing days.

Comments on Agenda Items

Policy Issue - A proposed revision to Policy 6173 Home Instruction appears on tonight's agenda for a first reading. This revision would allow the district to provide Home Instruction to our secondary level students via a virtual education course/online provider. We have been experiencing difficulty securing teachers with the proper certification to provide home instruction for our middle and high school students. The use of an online provider will help to ease that difficulty and efficiently provide the required home instruction.

Grant Writing Service

I am pleased to note that there is also a memorandum of agreement on tonight's agenda for grant writing services which will allow the district to pursue funding in a cost-effective manner. The memorandum of agreement provides that the company will receive a percentage of the monies received in successfully funded grants. No district funds will be spent on unsuccessful grant applications. Approval is pending based on the grant writer receiving State approval. He is currently going through the approval process.

Personnel Matters

We are continuing our search for an Interim Superintendent of Curriculum and Instruction and have re-advertised the position and reposted the position on professional websites seeking additional candidates. Additionally, we are re-advertising for the position of Director of Assessment and Accountability.

Tonight the board is asked to approve a recommendation for the award of a contract to Source4Teachers for substitute teacher staffing services for the 2014-2015 school year. They have made a brief presentation this evening. Their proposal was also recently presented to both the Personnel and Finance Committees. Our current substitute teachers were invited to a meeting where they were provided with details of the potential transition and given the opportunity to ask questions. Should the board approve the recommendation this evening, we will proceed with Option A as outlined in our preliminary budget presentation. The public hearing on the budget will be held on May 6, 2014.

IV. Board President's Report

Moment of Silence

I ask that we take this opportunity to remember June Van Dyke, who passed away last Friday. June served as a secretary in our district for almost 49 years, most recently in our Personnel Department. She had the distinction of having the longest record of service in our district, having worked in several different areas and under various Superintendents. Her obituary notes that "she lived a full life with a youthful spirit, touching the heart and soul of those she met." The Board of Education and the Franklin Township Public School family recognizes June's many years of service and our prayers go out to her family in their time of loss.

Public School Volunteer Week

I would like to take this opportunity to thank, on behalf of the Board and the Administration, all of those parents/guardians and other community members who volunteer their time and talents to help the students of our district. Your contributions really make a difference in the lives of our children.

Summer Reading Program

Books in the Park is a summer reading program that encourages students in Franklin Township to keep up with their reading during the summer break. During the month of July, teachers and student volunteers from Franklin High School visit areas in town to share stories and crafts with the community children. Children are allowed to borrow books to take home. Partially funded by a grant, the program also relies on donations from businesses and individuals from the community. To support this program we have set up a donation box at the administration office and here at our regular board meetings. Please drop off any new or gently used children/young adult books or arts and craft materials, and we will ensure that the program receives the materials this summer.

Did You Know?

Pine Grove Manor School

Several Pine Grove Manor students will be recognized at a Somerset Patriots Baseball game next week as *Most Improved Students*. These students are Tyier Jackson, Danasia Jackson and Aisha Ramos.

Franklin High School

Kyle Huang, a junior, has been selected for the New Jersey Governor's School for the Sciences at Drew University. As a Governor's School Scholar, he will be part of a group of outstanding high school juniors from all parts of the state who have been chosen to participate in this comprehensive, challenging and very intensive science-based program for three weeks this summer.

The production of *Shadows* has been nominated for the Outstanding Achievement by an Action Ensemble category at the 2013-2014 Montclair State University Theatre Night Awards, which will be held on May 12, 2014.

Members of the Future Business Leaders of America club at Franklin High School were winners at the recent State Leadership Conference. The following students won awards at the competition. Ashna Hinduja, Rahul Shah, Alan Tsai, Aditya Chauhan, Jay Shah, Nick Weaver, Earth Patel, Priti Kantesaria, Brandon Smith, and Inna Kapoor.

Our Franklin Chapter also won the Chapter Gold Key Award and the Largest Local Chapter Award. The following students placed in the top three for their categories and will be going to the National Championship in Nashville TN at the end of June. Ahil Rajwani, Kendra Singh, Layla Tinio, Nishant Maniam, Stephanie Tu, Neha Hinduja, Naweed Karimi, and Suborna Panja.

Finally, congratulations to FHS business teacher and club advisor, Mr. Ron Richter, who won State Advisor of the Year!

Franklin Middle School

Several Franklin Middle School students participated and were recognized for their poetry at the Franklin Township Cultural Arts Council (FTCAC) Spring Poetry event last month. Natasha Ishaq, Shreya Pugalia, Prajna Kurkal and Josiah McClain presented their original poetry in the presence of their parents, teachers and community members.

Late last month, our 7th and 8th grade teams competed in the State Math League Competition against a field of 128 teams and hundreds of individual students. Our 8th Grade Team placed 3rd in the Region & 21st in the State. Shankadip Chankabarty and Kunj Padh had a near perfect score with 33 out of 35 correct. They scored 2nd in the Region and were 23rd in the state out of hundreds of students! Our 7th Grade Team also did well placing 2nd in the Region.

V. Comments From The Public *(5 minutes per speaker - any topic)*

The meeting was opened for public comments at 8:12 PM on a motion by Mrs. Whalen, seconded by Mrs. LaCorte. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public.

Emily Russoniello spoke about Franklin Middle School's Odyssey of the Mind winning first place at the State finals and now proceeding to the World Finals. She announced several fundraisers.

Motion to close the public comment portion of the meeting at 8:16 PM by Mrs. Nagy, seconded by Mrs. LaCorte. All board members were in agreement.

VI. New Business**R-1 Monthly Reports**

Moved: Mrs. LaCorte

Seconded: Mrs. Whalen

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | | |
|----|---|-------|----------------|
| a. | Principals' Reports | March | Exhibit R-01.a |
| b. | Attendance Officer's Report | March | Exhibit R-01.b |
| c. | Enrollment Report | March | Exhibit R-01.c |
| d. | School Safety Report
<i>(Fire Drills, Evacuations, etc.)</i> | March | Exhibit R-01.d |
| e. | Suspension Report | March | Exhibit R-01.e |

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Dr. Presley

M-1 Minutes of Board Meetings

Moved: Mrs. Nagy

Seconded: Mrs. LaCorte

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|----------------|--------------|----------------|
| a. | March 13, 2014 | Special | Exhibit M-01.a |
| b. | March 13, 2014 | Confidential | Exhibit M-01.b |
| c. | March 19, 2014 | Special | Exhibit M-01.c |

d.	March 19, 2014	Confidential	Exhibit M-01.d
e.	March 20, 2014	Work Session	Exhibit M-01.e
f.	March 20, 2014	Confidential	Exhibit M-01.f
g.	March 27, 2014	Action	Exhibit M-01.g
h.	March 27, 2014	Confidential	Exhibit M-01.h
i.	April 8, 2014	Special	Exhibit M-01.i

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Abs/Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Abs/Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Dr. Presley

Mrs. LaCorte abstained on a. and b.

Dr. Presley abstained on c., d., g., h. and i.

Administration

A-01 Travel & Related Expense Reimbursement

Moved: Mrs. Nagy

Seconded: Mrs. LaCorte

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

<u>Abstain</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes/Abs</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Arline	Dr. Presley

Mrs. LaCorte abstained on Nancy LaCorte only.

Mrs. Nagy abstained on Eva Nagy only.

A-02 Teacher Appreciation Week

Moved: Mrs. Whalen

Seconded: Mrs. LaCorte

Adopt the following resolution:

Whereas, America's greatest strength has always been Public Education; and

Whereas,, education is a noble and life-changing profession, worthy to be honored and respected; and

Whereas,, excellence in education begins in the classrooms of our nation's schools. Teachers are among the professional educators who are charged with the responsibility of helping to shape the destiny of our country by inspiring and guiding our children, youth, and adults; and

Whereas,, teachers are, and will continue to be, a dynamic force in the educational process. They have demonstrated, through their sense of purpose and dedication to their profession, that they are the bedrock of our schools; and

Whereas,, the teachers of Franklin Township Public Schools have consistently documented their professional competence and commitment to our students through their willingness to give of their time, energy, talents, and ideas; and

Whereas,, our teachers should be deeply respected and highly recognized for the contributions they have made to our District, our State, and our Nation.

Now, Therefore, be it Resolved, that the Franklin Township Board of Education joins the New Jersey School Boards Association to recognize and celebrate Teacher Appreciation Week, May 5-9, 2014.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Dr. Presley

A-03 Revised Policy – 1st Reading

Moved: Mrs. Nagy

Seconded: Mrs. Whalen

Approve the first reading of the following revised Policy as detailed in the exhibit attached hereto and made a part of the minutes:

Policy No.6173 Home Instruction (Exhibit A-03)

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Dr. Presley

Business**B-01 Warrants & Payrolls****B-02 Transfer of Funds****B-03 Financial Reports****B-04 Board of Education Monthly Certification****B-05 Contract Approval****B-06 Authorization of EFCFA Section 15 Grant Agreement****B-07 Delegation of Authority for EFCFA Section 15 Grant Agreement****B-08 Delegation of Authority to Transfer Capital Reserve Funds****B-09 Cancellation of Outstanding Checks****B-10 Procurement of Goods and Services Through State Agency and Cooperative Purchasing Programs for the 2013-2014 School Year****B-11 Vendors Exceeding Bid Threshold****B-12 Change Order**

Moved: Mrs. LaCorte

Seconded: Mrs. Whalen

B-01 Warrants & Payrolls

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$11,984,677.66 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$360,710.62 for the month of March 2013. (Exhibit B-01.b)

B-02 Transfer of Funds

Approve Account Transfers No. 9 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

B-03 Financial Reports

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (March)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (March)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (March)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (March)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (March)

B-04 Board of Education Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of March 31, 2014 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

B-05 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Approve the following:

- a. An agreement with Melick-Tully and Associates, Inc., South Bound Brooks, NJ, to provide environmental consulting services related to a 1990 underground storage tank removal project at Sampson G. Smith School for an amount not to exceed \$5,100 for Phase I, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)
- b. A inter local transportation services agreement with Somerset County Educational Services Commission, Bridgewater, NJ to participate in coordinated transportation for the 2014-2015 school year, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.b)
- c. An addendum with Schoolwires, Inc., State College, PA, to provide web-hosting services for the 2014-15 school year, for a fee of \$23,082.50, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.c)

- d. A service proposal with BCN Solutions Express to provide 1Gbs internet circuit with router at a monthly cost of \$5,995, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.d)
- e. A contract with Supreme Productionz to provide additional lighting and video presentations at the Franklin High School senior prom at the Hyatt Regency Princeton on May 16, 2014 for a fee of \$1,260 – funded by the FHS student activities account, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.e)
- f. An agreement with Inservco Insurance Services, Inc. as a third party administrator to administer the Board of Education's self-insured workers' compensation program for the term July 1, 2014 – June 30, 2016 in the amount of \$28,870 for year one and \$29,447 for year two, as recommended by the Board of Education's insurance broker, Suydam Insurance Agency, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)
- g. A joint transportation agreement with Sussex County Regional Cooperative for the 2014-2015 school year, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.g)
- h. A Group Outing Agreement with Clementon Park/Splash World, Clementon, NJ for Franklin Middle School students on June 12, 2014, as detailed in the exhibit attached hereto and made part of the minutes. Funded by students. (Exhibit B-05.h)
- i. A proposal with Design Resources Group, Architects, AIA (DRG), Piscataway, NJ for architectural services for re-roofing work at MacAfee Road School, not to exceed \$86,000 plus reimbursable expenses, as detailed in exhibit attached hereto and made a part of the minutes. *This contract was previously approved on May 30, 2013 for re-roofing work at Hillcrest School, MacAfee Road School and Sampson G. Smith School.* (Exhibit B-05.i)
- j. A competitive contract with Source4Teachers, Cherry Hill, NJ for substitute teacher staffing services for the 2014-2015 school year for a fee not to exceed \$1,439,437, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.j)
- k. A Memorandum of Understanding with Ed-Consulting, LLC, Kentucky, to prepare the Elementary and Secondary Counseling grant and any future grant proposals for a fee of 8% per year of a funded grant proposal, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.k)

B-06 Authorization of EFCFA Section 15 Grant Agreement

Resolve that the Franklin Township Board of Education authorizes execution and delivery of the Grant Agreement for the following project:

<u>DOE Project #</u>	<u>SDA Project #</u>	<u>Grant #</u>	<u>School/Project</u>	<u>Grant Amount</u>
1610-115-13-3001	1610-115-13-G2ON	G5-5799	MacAfee Road School Roof Replacement	\$491,243

B-07 Delegation of Authority for EFCFA Section 15 Grant Agreement

Resolve that the Franklin Township Board of Education approves the delegation of authority to Mr. John Calavano, Assistant Superintendent for Business/Board Secretary for supervision of the School Facilities Project for:

<u>DOE Project #</u>	<u>SDA Project #</u>	<u>Grant #</u>	<u>School/Project</u>	<u>Grant Amount</u>
1610-115-13-3001	1610-115-13-G2ON	G5-5799	MacAfee Road School Roof Replacement	\$491,243

B-08 Delegation of Authority to Transfer Capital Reserve Funds

Resolve that the Franklin Township Board of Education authorizes Mr. John Calavano, Assistant Superintendent for Business /Board Secretary to transfer the local share of \$736,864 from the Capital Reserve Fund upon execution of the Educational Facilities Construction and Financing Act Section 15 Grant Agreement for the following project:

<u>DOE Project #</u>	<u>SDA Project #</u>	<u>Grant #</u>	<u>School/Project</u>	<u>Grant Amount</u>
1610-115-13-3001	1610-115-13-G2ON	G5-5799	MacAfee Road School Roof Replacement	\$491,243

B-09 Cancellation of Outstanding Checks

Approve the cancellation of outstanding checks, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09)

B-10 Procurement of Goods and Services Through State Agency and Cooperative Purchasing Programs for the 2013-2014 School Year

Whereas, Title 18A:18A-10 and 18A:18A-11 provide that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties; and

Whereas, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing these contracts; and

Whereas, the Franklin Township Board of Education desires to authorize its purchasing agent for the 2013-2014 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

Now, Therefore, be it Resolved, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-10)

B-11 Vendors Exceeding Bid Threshold

Approve 2013-2014 vendors that exceeded the bid threshold of \$36,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-11)

B-12 Change Order

Ratify the approval of Change Order No. 7 to A-Tech Concrete Company, Inc., Edison, NJ, to provide power and data to the Franklin High School infield of the track and at the lighting pole for an amount of \$6,006.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-12)

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Arline	Burton	Dr. Presley

Curriculum and Instruction

- C-01** **Out of District Students, School Year 2013-2014**
- C-02** **Field Trip Destinations**
- C-03** **Field Trip Applications**
- C-04** **Summer Reading/Math Support Extended School Year Program**
- C-05** **Preschool Disabled Extended School Year Program**
- C-06** **Special Education Extended School Year Program**
- C-07** **Cognitively Impaired Extended School Year Program**
- C-08** **Inter-local Services Agreement – Franklin Park School**
- C-09** **Title III Summer Enrichment for ESL Students**
- C-10** **Textbook Approval**
- C-11** **Application for Funds**

Moved: Mrs. Nagy

Seconded: Mrs. Danielsen

C-01 **Out of District Students, School Year 2013-2014**

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

C-02 **Field Trip Destinations**

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

C-03 **Field Trip Applications** *(Involving overnight, over 150 miles, or air travel)*

Approve the following field trip applications:

- a. Franklin High School Teen PEP (Prevention Education Program) to attend the Teen PEP Retreat at the YMCA, Camp Bernie, Port Murray, NJ, June 10 - 11, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA and Franklin Township Municipal Alliance. (Revised due to date changed; field trip originally board approved at the February 27, 2014 Action Meeting). (Exhibit C-03.a)
- b. Franklin High School FBLA (Future Business Leaders of America) to attend the FBLA National Leadership Conference in Nashville, TN, June 29 – July 3, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA, Students and NJ-FBLA. (Exhibit C-03.b)
- c. Franklin High School Student Government to attend the Leadership Training Conference 2014 at The College of NJ, Ewing, New Jersey, from July 13 – 16, 2014, as detailed in the exhibit attached hereto and made part of the minutes. Funded by LEA. (Exhibit C-03.c)
- d. Franklin High School Student Government to attend the Lead for Diversity American Conference on Diversity at the Pocono Environmental Center, Dingmans Ferry, Pennsylvania, July 13 – 18, 2014 as detailed in the exhibit attached hereto and made a part of the minutes funded by LEA and students. (Exhibit C-03.d)

C-04 Summer Reading/Math Support Extended School Year Program

Approve an extended school year Summer Reading/Math Support Program for grade K-4 special education students, July 7 – August 1, 2014 from 9:00 a.m. – 11:30 a.m. to be conducted at Franklin Park School. IDEA funded.

C-05 Preschool Disabled Extended School Year Program

Approve an extended school year program for children who are identified as Preschool Children with Disabilities, July 7 – July 25, 2014 from 9:00 a.m. – 1:00 p.m. to be conducted at Franklin Park School Early Childhood Development Center. IDEA funded.

C-06 Special Education Extended School Year Program

Approve an extended school year program for grade K-5 special education students, July 7 – August 1, 2014 from 9:00 a.m. – 1:00 p.m. to be conducted at Franklin Park School. IDEA funded.

C-07 Cognitively Impaired Extended School Year Program

Approve an extended school year program for grade 6-8 special education students who are identified as cognitively impaired, July 7 – August 1, 2014 from 9:00 a.m. – 1:00 p.m. to be conducted at Franklin Middle School. IDEA funded.

C-08 Inter-local Services Agreement – Franklin Park School

Approve an inter-local services agreement with the Township of Franklin for a shared services summer recreation program for children enrolled in the school district's grade K-5 extended school year program at Franklin Park School. This program will run for a four week period from July 7, 2014 through August 1, 2014 on a daily basis, Monday through Friday, from approximately 9:00 a.m. to 10:00 a.m. for a cost of \$50.00 per student, for an amount not to exceed \$6,250, as detailed in the exhibit attached hereto and made a part of the minutes. LEA funded. (Exhibit C-08)

C-09 Title III Summer Enrichment for ESL Students

Approve the Summer Enrichment Program for ESL students to develop proficiency in English through content-based units and experiences with focused, academic language strategies to current grade K-8 ESL students for four (4) weeks, July 7, 2014 – July 31, 2014 from 9:00 a.m. – 12:30 p.m. The students will be instructed at Pine Grove Manor School. Funded by Title III Federal Funds.

C-10 Textbook Approval

Approve the following textbooks for courses at Franklin High School beginning in the 2013-2014 school year:

- a. Sociology - Sociology, 15/E by John J. Macionis
- b. Psychology - Psychology, 9th edition by Douglas Bernstein
- c. US History Honors - The Unfinished Nation: A Concise History of the American People by Alan Brinkley

C-11 Application for Funds

Approve submission of an application for funds for the New Jersey Schools Insurance Group 2014 Safety Grant Program in the amount of \$6,171.00. If awarded, these funds would be used toward upgrading the surveillance capability at Elizabeth Avenue School. More specifically, the funds would be used toward the purchase and installation of cameras for use in the corridors and outside areas of Elizabeth Avenue School. Detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-11)

<u>Yes</u>	<u>Yes/Abs</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
LaCorte	Nagy	Smith-Carrington	Whalen	Arline	Burton	Danielsen	Dr. Presley

Mrs. Nagy abstained on Resolution C-11.

Personnel
P-01 Create a Position**P-02 New Job Description****P-03 Personnel Report No. 16, dated April 24, 2014****P-04 Salary Allocations**

Moved: Mrs. LaCorte Seconded: Mrs. Whalen

P-01 Create a Position

As recommended by the Superintendent of Schools, approve the creation of the following new position:

Supervisor Secondary Education – Alternative Program (Road To Success)

P-02 New Job Description

As recommended by the Superintendent of Schools, approve the following new job description as detailed in the exhibit attached hereto and made a part of the minutes: (Exhibit P-02)

Supervisor Secondary Education – Alternative Program (Road To Success)

P-03 Personnel Report No. 16, dated April 24, 2014

As recommended by the Superintendent of Schools, approve Personnel Report No. 16, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-03)

P-04 Salary Allocations

Approve Revised Salary Allocations for 2013-14 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-04)

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Nagy	Smith-Carrington	Whalen	Arline	Burton	Danielsen	LaCorte	Dr. Presley

Confidential Session

Moved: Mrs. LaCorte Seconded: Mrs. Whalen

Motion to adjourn to confidential session at 8:24 PM for the purpose of discussing confidential personnel matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Dr. Presley

Returned to open session 8:45 PM.

Reconvening roll call – All board members were present with the exception of Ms. Smith-Carrington.

VII. Adjournment

Moved: Mrs. Whalen Seconded: Mr. Arline

Action to adjourn at 8:45 PM.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Nagy	Smith-Carrington	Whalen	Dr. Presley

Respectfully submitted,

John Calavano
Board Secretary